

**BOARD OF LIBRARY TRUSTEES**

Neal DeChillo – Chair, Johannah Morgen – Vice Chair/Treasurer, Debbie Friedlander, Secretary

**ATTENDEES:**

Neal DeChillo, Debbie Friedlader and Jonathan Nichols. Joahanna Morgen was not in attendance.

Trustees Posting

The Trustees of the Swampscott Public Library will hold a meeting on Monday, March 3 at 5:30PM The meeting will be held in the Director’s office of the Library, 61 Burrill St, Swampscott, MA.

**MINTUES: March 3, 2025**

1. Call to Order: 5:32PM
2. Approval of Minutes: 2.3.2025 minutes approval postponed
3. Director’s Report:
	1. Director’s Activities: Jonathan attended the Legislative Breakfast located at the Abbott Library, Marblehead. Library Directors (from primarily public libraries though academic libraries do attend) from the entire Commonwealth are invited. State Rep. Armini and State Senator Crighton were in attendance. Head of the MBLC and MLA were also there. Important to note: State Aid not tied to any federal funds. Jonathan found the Breakfast quite worthwhile.
	2. Department and Staffing News: Susan Connor, Asst. Library Director celebrated 40 years. Presented her a gift basket from the Salem Cheese Shop. Attended NOBLE Executive Board meeting. Volunteered for Privacy Committee. This committee will discuss what access will be provided to satellite libraries not located in the Commonwealth. NOBLE libraries are using the sophisticated Evergreen’s ILS system. Had a meeting with Marzi Galazka, Director of Community and Economic Development, regarding Patron Appreciation Day. The Town partners with the library. Purchased a new costume, the ever-popular Pooh Bear. The friends have made over $1,000 from the previous year’s Bluey costume rentals. The monies earned are way more than the initial cost.
	3. Other News and Updates: Held a library department head meeting. There is an ongoing issue with the ROKU rental program. The Evergreen system isn’t highlighting consecutive week-long rentals. The standard rental is for one weeklong loan with a ‘cool-off’ period before being able to rent the device again. This allows for more folks to enjoy ROKU’s benefits. Some library patrons are renting the device over and over resulting in keeping them for a month or more. Working with NOBLE to update the ROKU reservation system to include a “cool-off” period, thereby eliminating the problem over consecutive rentals. Will notify patrons with notices of the loan rule change on the website as well as with postings in the library. Attended a NOBLE library director’s round table meeting. Many libraries are worried about overall funding.
4. Old Business
	1. Renovations Update: Poppin furniture is having a massive sale. Wanting to take advantage of these large discounts, considering upgrading the table in the technology area, which would accommodate needed additional seating. The Trustees agreed this is a wise purchase. Meeting tonight at 7:30PM with Max Kasper, Ray Guertin. Neal DeChillo will be attending as well. The meeting will focus only on the design of the library façade and the children’s entrance. As noted previously the Historic Commission must approve the final plan.
	2. Library Website Improvements:
		1. Museum Passes and Event Management: Had a meeting with Juicebox. They submitted their design for the reservation and event systems. Jonathan signed off on these revisions. JuiceBox can have the page completed in 2-3 weeks.
	3. FY26 Budget: Noting the submitted library budget is an increase over last year, Jonathan understands the town’s financial obligations will likely limit the monies ultimately awarded.
	4. Children’s Room Improvements: New couch was delivered, and it fits perfectly. Folks love it.
5. New Business
	1. Programming and Clubs
	2. General Policy Updates – Possible Vote Needed
6. Miscellany & Adjournment: Meeting adjourned at 7:02PM.

**UPCOMING MEETINGS:**

April 7, 2025

May 5, 2025

June 2, 2025

July 7, 2025

August 4, 2025

September 8, 2025

October 6, 2025

November 3, 2025

December 1, 2025